

**COUNTY OF MONMOUTH
STATE OF NEW JERSEY
NOTICE OF REQUEST FOR PROPOSALS
SERVICES FOR SENIOR CITIZENS, CAREGIVERS AND
ADULTS WITH DISABILITIES UNDER AGE 60
JANUARY 1, 2022 THROUGH DECEMBER 31, 2022
WITH TWO (2) ONE-YEAR RENEWAL OPTIONS
RFP #CC-1-2022**

The County of Monmouth invites the submission of written proposals to provide services for senior citizens, caregivers and adults with disabilities under age 60. Monmouth County Office on Aging through its Division on Aging, Disabilities and Veterans Services is accepting sealed proposals for county-wide programs serving Monmouth County residents 60 years of age and older, caregivers of senior citizens and relative caregivers (age 55 and over) of children up to age 18 through Older American's Act and State related funding as well as for county-wide programs serving Monmouth County adults with disabilities under age 60 through County Public Health funding.

The resulting contracts will be for a one-year period commencing January 1, 2022, with two (2) one-year renewal options at the discretion of the County of Monmouth, subject to the availability of funds and to the continuing satisfactory performance by the providers of service.

Proposals must be delivered to the **Monmouth County Division of Purchasing, Hall of Records, 3rd Floor, 1 East Main Street, Freehold, New Jersey 07728, by 10:30 a.m., on Tuesday, August 17, 2021.** Proposals will be opened and read in public on that day at 10:30 a.m. in the Commissioners Meeting Room located on the 2nd Floor of the Hall of Records. Late proposals will not be accepted.

The Division of Purchasing will post any addenda to the RFP on the Monmouth County website. The Division of Purchasing will also endeavor to notify registered prospective Contractors of any such posting, but it will remain their responsibility to monitor the website for any addenda and to acknowledge receipt of the addenda in their proposals.

Proposals should be in a sealed envelope, labeled with the project name, project number and the name and address of the Contractor.

For the 2022-2024 Area Plan, the following services have been established as priorities:

Adult Protective Services, Housekeeping, Certified Home Health Aides, Jersey Assistance for Community Caregiving (JACC) Administration, Congregate Nutrition, Home Delivered Nutrition, State Weekend Home Delivered Nutrition, Nutrition Education, Nutrition Counseling, Assisted Transportation, Legal Assistance, Education (Evidence-Based programs: Chronic Disease Self-Management, Diabetes Self-Management and Matter of Balance), Certified Home Health Aides (as Respite for Caregivers), Grandparent/Relative Caregiver Respite Care (Child Care Services), Caregiver Respite Care as well as Adult Protective Services, Certified Home Health Aides and Home Delivered Meals for adults with disabilities under age 60.

Proposal packets are available by downloading the specifications at www.visitmonmouth.com/purchasing under "Upcoming Competitive Contracts". Potential Contractors must register and download the Request for Proposals. Questions concerning the Request for Proposals should be directed to ProposalQuestions@co.monmouth.nj.us by noon on Tuesday, August 3, 2021.

Proposals will be evaluated and contracts will be let under the competitive contracting provisions of the Local Public Contracts Law and related regulations.

The Contractor(s) will be required to comply with the current requirements of *N.J.S.A. 10:2-1* (Anti-Discrimination in Employment), *N.J.S.A. 10:5-31 et seq.* and *N.J.A.C.17:27 et seq.* (Equal Employment Opportunity), 42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act), *N.J.S.A. 52:32-44 et seq.* and (New Jersey Business Registration) and *N.J.S.A. 52:15C-14(d)* (*N.J.A.C. 17:44-2.2*) (Records Retention).

The County reserves the right to reject any, and all proposals, as allowed by law.

By order of the Monmouth County Board of County Commissioners.

THOMAS A. ARNONE, Director
MARION MASNICK, Clerk of the Board
HELEN P. FIORE, Director of Purchasing