

**COUNTY OF MONMOUTH  
STATE OF NEW JERSEY  
NOTICE OF REQUEST FOR PROPOSALS**

**PROVIDE TWELVE (12) HOUR INTOXICATED DRIVER RESOURCE CENTER  
CLASSROOM SERVICES FOR THE MONMOUTH COUNTY DIVISION OF  
BEHAVIORAL HEALTH WITHIN THE DEPARTMENT OF HEALTH AND  
HUMAN SERVICES FOR THE PERIOD OF JANUARY 1, 2026 THROUGH  
DECEMBER 31, 2026, WITH FOUR (4) ONE-YEAR RENEWAL OPTIONS**

**CC-1-2026**

The County of Monmouth invites the submission of written proposals to provide twelve (12) hour Intoxicated Driver Resource Center (IDRC) classroom services for the Monmouth County Division of Behavioral Health within the Department of Health and Human Services for the period of January 1, 2026 through December 31, 2026, with four (4) one-year renewal options.

Proposals must be delivered to the Monmouth County Division of Purchasing, Hall of Records, 3<sup>rd</sup> Floor, 1 East Main St., Freehold, New Jersey 07728, by 10:30 a.m., on **Tuesday, April 29, 2025**, at which time the proposals will be opened and read in public, in the Commissioners Meeting Room, 2<sup>nd</sup> Floor, Hall of Records. Late proposals will not be accepted.

The Division of Purchasing will post any addenda to the RFP on this website. The Division of Purchasing will also endeavor to notify registered prospective Contractors of any such posting, but it will remain their responsibility to monitor the website for any addenda and to acknowledge receipt of the addenda in their proposals.

Proposals should be in a sealed envelope, labeled with the project name, project number and the name and address of the Contractor.

Proposal packets are available by downloading the specifications at [www.visitmonmouth.com/purchasing](http://www.visitmonmouth.com/purchasing) under "Upcoming Competitive Contracts". Potential Contractors must download the Request for Proposals. Questions concerning the Request for Proposals should be directed to Purchasing at [ProposalQuestions@co.monmouth.nj.us](mailto:ProposalQuestions@co.monmouth.nj.us) by **noon on Wednesday, April 16, 2025**.

Proposals will be evaluated and a contract will be let under the competitive contracting provisions of the Local Public Contracts Law and related regulations.

The Contractor will be required to comply with the current requirements of *N.J.S.A. 10:2-1* (Anti-Discrimination in Employment), *N.J.S.A. 10:5-31 et seq.* and *N.J.A.C. 17:27 et seq.* (Equal Employment Opportunity), 42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act), *N.J.S.A. 52:32-44 et seq.* (New Jersey Business Registration) and *N.J.S.A. 52:15C-14(d)* (*N.J.A.C. 17:44-2.2*) (Records Retention), and IDP Chapter 162.

The County reserves the right to reject any and all proposals, as allowed by law.

By Order of the Monmouth County Board of County Commissioners.

THOMAS A. ARNONE, Director  
TAMARA BROWN, Clerk of the Board  
HELEN P. FIORE, Director of Purchasing