

**COUNTY OF MONMOUTH  
STATE OF NEW JERSEY  
NOTICE OF REQUEST FOR PROPOSALS**

**Implementation of a Human Resources Information System (HRIS) SaaS Platform plus  
four (4) years of Payroll Support and SaaS Subscription Services  
RFP #CC-10-2026**

The County of Monmouth invites the submission of written proposals to provide a Human Resources Information System (HRIS) SaaS Platform plus four (4) years of Payroll Support and SaaS Subscription Services.

Proposals must be delivered to the Monmouth County Division of Purchasing, Hall of Records, 3<sup>rd</sup> Floor, 1 East Main St., Freehold, New Jersey 07728, by 10:30 a.m., on **Tuesday, April 14, 2026**, at which time the proposals will be opened and read in public, in the Commissioners Meeting Room, 2<sup>nd</sup> Floor, Hall of Records. Late proposals will not be accepted.

The Division of Purchasing will post any addenda to the RFP on this website. The Division of Purchasing will also endeavor to notify registered prospective Contractors of any such posting, but it will remain their responsibility to monitor the website for any addenda and to acknowledge receipt of the addenda in their proposals.

Proposals must be in a sealed envelope labeled with the project name, project number, and the name and address of the Contractor.

Proposal packets can be downloaded at [www.visitmonmouth.com/purchasing](http://www.visitmonmouth.com/purchasing) by clicking the "Upcoming Competitive Contracts" tab on the right and then clicking on the "Request ID" number for "CC-10-2026" in the list of projects that appears. Potential Contractors should make sure to click on the link to download the project's Specification, Clarifications, Addenda, etc. at the top of the page for CC-10-2026. Questions concerning the Request for Proposals should be directed to Purchasing at [ProposalQuestions@co.monmouth.nj.us](mailto:ProposalQuestions@co.monmouth.nj.us) and must be received no later than noon on March 27, 2026.

Proposals will be evaluated, and a contract will be let under the competitive contracting provisions of the Local Public Contracts Law and related regulations.

The Contractor will be required to comply with the current requirements of *N.J.S.A. 10:2-1* (Anti-Discrimination in Employment), *N.J.S.A. 10:5-31 et seq.* and *N.J.A.C. 17:27 et seq.* (Equal Employment Opportunity), 42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act), *N.J.S.A. 52:32-44 et seq.* (New Jersey Business Registration) and *N.J.S.A. 52:15C-14(d)* (*N.J.A.C. 17:44-2.2*) (Records Retention).

The County reserves the right to reject any and all proposals, as allowed by law.

By Order of the Monmouth County Board of County Commissioners.

THOMAS A. ARNONE, Director  
TAMARA BROWN, Clerk of the Board  
HELEN P. FIORE, Director of Purchasing