COUNTY OF MONMOUTH
STATE OF NEW JERSEY
NOTICE OF REQUEST FOR PROPOSALS

PROVIDE VARIOUS WFNJ EMPLOYMENT DIRECTED ACTIVITIES- ADDITIONALSERVICES TO EQUIP ADULTS, RECEIVING TANF, SNAP AND/OR GA BENEFITS INCLUDING ABAWD (ABLE BODIED ADULTS WITHOUT DEPENDENTS), WITH THE TOOLS AND SKILLS NECESSARY TO BECOME EMPLOYED, FOR THE PERIOD OF JANUARY 01, 2027 THROUGH SEPTEMBER 30, 2027, WITH ONE (1) ONE-YEAR RENEWAL OPTION
RFP #CC-16-2027

The County of Monmouth invites the submission of written proposals from Contractors to provide WFNJ Employment Directed Activities to equip adults, receiving TANF, SNAP and/or GA benefits including ABAWD (Able Bodied Adults without Dependents), with the tools and skills necessary to become employed, for the period of November 01, 2026 through September 30, 2027, with one (1) one-year renewal option. The estimated total funding amount for WFNJ services pursuant to this RFP is $169,636.00. The services highlighted in the WFNJ RFP are supported by the New Jersey Department of Labor (NJDOL) with funds from the United States Department of Labor (USDOL). 100% of all TANF services are financed through federal funding.

Proposals must be delivered to the Monmouth County Division of Purchasing, Hall of Records, 3rd Floor, 1 East Main Street, Freehold, NJ 07728, **by 10:30 a.m., on November 17, 2026**, at which time the proposals will be opened and read in public, in the Commissioners Meeting room, 2nd floor, Hall of Records. Late proposals will not be accepted.

The Division of Purchasing will post any addenda to the RFP on this website. The Division of Purchasing will also endeavor to notify registered prospective Contractors of any such posting, but it will remain their responsibility to monitor the website for any addenda and to acknowledge receipt of the addenda in their proposals.

Proposals should be in a sealed envelope, labeled with the project name, project number and the name and address of the Contractor.

Proposal packets are available by downloading the specifications at www.visitmonmouth.com/purchasing under "Upcoming Competitive Contracts". Potential Contractors must download the Request for Proposals.

A highly suggested in-person Technical Assistance conference will be held on Thursday, October 29, 2026, at 10:30 a.m.

Monmouth County Workforce Development Board Office 60 North Taylor Avenue, Neptune, NJ 07753
It is strongly suggested that all potential proposers attend.

The Conference is expected to begin promptly at 10:30 a.m. Please RSVP by calling (732) 683-8898, extension 7211 or by email to Susan.Masin@co.monmouth.nj.us

Although this conference is not mandatory, it is highly recommended that a representative from every agency who potentially plans to respond to this RFP be in attendance at this conference. This meeting is intended to offer technical assistance to prospective Contractors regarding the proposal and its submission.

Questions from the Technical Assistance conference will be answered and posted on the Monmouth County website www.visitmonmouth.com/purchasing as a clarification and/or addendum. Any additional questions sent to ProposalQuestions@co.monmouth.nj.us no later than noon on Friday, October 30, 2026, will be included in the Q&A clarification/addendum. It is the sole responsibility of the Contractor to be knowledgeable of all clarifications and/or addendums related to this procurement. Therefore, interested Contractors should check the website throughout the RFP process for any updates. Technical assistance regarding the submission of the RFP will not be available at any other time after the conference

Proposals will be evaluated and a contract will be let under the competitive contracting provisions of the Local Public Contracts Law and related regulations.

The Contractor(s) will be required to comply with the current requirements of *N.J.S.A.* 10:2-1 (Anti-Discrimination in Employment), *N.J.S.A.* 10:5-31 *et seq*. and *N.J.A.C.*17:27 *et seq*. (Equal Employment Opportunity), 42 U.S.C. § 12101 *et seq*. (Americans with Disabilities Act), *N.J.S.A.* 52:32-44 *et seq*. (New Jersey Business Registration) and *N.J.S.A.* 52:15C-14(d) (*N.J.A.C.* 17:44-2.2) (Records Retention).

The County reserves the right to reject any and all proposals, as allowed by law.

By Order of the Monmouth County Board of County Commissioners.

THOMAS A. ARNONE, Director
TAMARA BROWN, Clerk of the Board
HELEN P. FIORE, Director of Purchasing

****Responses are to be submitted in sealed envelopes and labeled: "CC-16-2027".*