

**COUNTY OF MONMOUTH  
STATE OF NEW JERSEY  
NOTICE OF REQUEST FOR PROPOSALS**

**PROVIDE INSURANCE AND RISK MANAGEMENT CONSULTING SERVICES  
FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2023  
WITH TWO (2) ONE-YEAR RENEWAL OPTIONS**

**RFP #P-2-2022**

The County of Monmouth invites the submission of written proposals from Consultants to provide insurance and risk management consulting services for the period of January 1, 2022 through December 31, 2022, with two (2) one-year renewal options.

Proposals must be delivered to the Monmouth County Division of Purchasing, Hall of Records, 3<sup>rd</sup> Floor, 1 East Main St., Freehold, New Jersey 07728, by 10:30 a.m., on Tuesday, October 26, 2021, at which time the proposals will be opened and read in public, in the Commissioners Meeting Room, 2<sup>nd</sup> Floor, Hall of Records. Late proposals will not be accepted.

The Division of Purchasing will post any addenda to the RFP on this website. The Division of Purchasing will also endeavor to notify registered prospective Consultants of any such posting, but it will remain their responsibility to monitor the website for any addenda and to acknowledge receipt of the addenda in their proposals.

Proposals should be in a sealed envelope, labeled with the project name, project number and the name and address of the Consultant.

Questions concerning the Request for Proposals should be directed to Monmouth County Purchasing at [ProposalQuestions@co.monmouth.nj.us](mailto:ProposalQuestions@co.monmouth.nj.us) no later than noon on Wednesday, October 13, 2021.

The Consultant will be required to comply with the current requirements of *N.J.S.A. 10:2-1* (Anti-Discrimination in Employment), *N.J.S.A. 10:5-31 et seq.* and *N.J.A.C. 17:27 et seq.* (Equal Employment Opportunity), 42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act), *N.J.S.A. 52:32-44 et seq.* (New Jersey Business Registration) and *N.J.S.A. 52:15C-14(d)* (*N.J.A.C. 17:44-2.2*) (Records Retention).

The County reserves the right to reject any and all proposals, as allowed by law.

By Order of the Monmouth County Board of County Commissioners.

THOMAS A. ARNONE, Director  
MARION MASNICK, Clerk of the Board  
HELEN P. FIORE, Director of Purchasing