COUNTY OF MONMOUTH
STATE OF NEW JERSEY
REQUEST FOR PROPOSALS

SPECIAL COUNTY COUNSEL – SUBROGATION FOR THE COUNTY OF MONMOUTH, FOR THE PERIOD OF JANUARY 1, 2026 THROUGH DECEMBER 31, 2026, AS A PROFESSIONAL SERVICE

RFP #P-2-2026

The County of Monmouth invites the submission of written proposals from law firms licensed to practice law in the State of New Jersey to serve as Special County Counsel – Subrogation for the period of January 1, 2026 through December 31, 2026.

Proposals must be delivered to the Monmouth County Division of Purchasing, Hall of Records, 3rd Floor, 1 East Main St., Freehold, New Jersey 07728, **by 10:30 a.m., on Tuesday, November 18, 2025** at which time the proposals will be opened and read in public, in the Commissioners Meeting Room, 2nd Floor, Hall of Records. Late proposals will not be accepted.

The Division of Purchasing will post any addenda to the RFP on this website. The Division of Purchasing will also endeavor to notify registered applicants of any such posting, but it will remain the responsibility of the registered applicants to monitor the website for any addenda and to acknowledge receipt of the addenda in the proposals.

Proposals should be in a sealed envelope, labeled with the proposal title, proposal number and the name and address of the applicant.

Questions concerning the RFP should be directed to Monmouth County Purchasing, at ProposalQuestions@co.monmouth.nj.us. Deadline for questions is **noon on Wednesday, November 12, 2025.**

The successful applicant(s) will be required to comply with the current requirements of *N.J.S.A.* 10:2-1 (Anti-Discrimination in Employment on Public Works), *N.J.S.A*. 10:5-31 *et seq*. and *N.J.A.C*. 17:27 *et seq*. (Equal Employment Opportunity), 42 U.S.C. § 12101 *et seq*. (Americans with Disabilities Act), *N.J.S.A*. 52:32-44 *et seq*. (New Jersey Business Registration) and *N.J.S.A. 52:15C-14(d*) (*N.J.A.C.* 17:44-2.2) (Records Retention).

The County reserves the right to reject any or all proposals, as allowed by law.

By order of the Monmouth County Board County Commissioners.

THOMAS A. ARNONE, Director
TAMARA BROWN, Clerk of the Board
HELEN P. FIORE, Director of Purchasing