

**COUNTY OF MONMOUTH
STATE OF NEW JERSEY**

NOTICE OF REQUEST FOR PROPOSALS
(RFP # P-30-2023)

Notice is hereby given that the County of Monmouth is requesting proposals be submitted by interested Consultants to provide professional engineering services for the Inspection and Contract Administration associated with the Intersection Improvements at County Route 524 (Stagecoach Road), County Route 571 (Millstone Road) and Paint Island Spring Road in the Township of Millstone, Monmouth County, New Jersey.

Proposals for the project must be submitted in a sealed package and must include the following:

- Completed "Proposal Checklist" furnished in the project's RFP;
- Consultant's qualifications;
- Eight (8) (one (1) original unbound and six (6) copies, and one (1) PDF on a solid-state drive) Technical Proposal based on the project's RFP; and
- **One (1) separately sealed envelope containing eight (8) (one (1) original unbound, six (6) copies, and one (1) PDF on a solid-state drive) cost proposal**, identifying as such, and bearing the project name and the name and address of the Consultant.

Proposal packages shall bear the project name, and the name and address of the Consultant on the outside and must be addressed to **HELEN P. FIORE, DIRECTOR, DIVISION OF PURCHASING, COUNTY OF MONMOUTH, HALL OF RECORDS, 3RD FLOOR, 1 EAST MAIN STREET, FREEHOLD, NEW JERSEY 07728** by no later than 10:30 a.m., prevailing time, on Tuesday, April 11, 2023, at which time the Technical Proposals will be opened and read in the Commissioner's Meeting Room, 2nd Floor, 1 East Main Street, Freehold, New Jersey.

Interested Consultants which consider themselves qualified for the anticipated work should have expertise in the areas of construction inspection and contract administration of roundabout and roadway projects, and the administrative requirements of Federal Aid Projects. Responses to this "Notice of RFP" will be rated based on the following criteria: Qualifications/Experience of Firm in Similar Work, Qualifications/Experience/Ability of Key Personnel, Understanding of Scope of Work and Project Needs, Technical Approach, Experience of Firm in Monmouth County/NJDOT/FHWA Procedures, and Presentation of Proposal. A consultant will be selected via a qualification-based selection process in accordance with the Brook Act (Public Law 92-582).

Interested Consultants are invited to download the "Request for Proposals" at <http://www.visitmonmouth.com> and contact the Office of the Monmouth County Engineer, (732) 431-7760 with questions. Interested Consultants are informed that this is a Federally Funded project. The contract, if awarded, is subject to all pertinent federal, state, and local laws, rules and regulations.

Emerging Small Business Enterprise (ESBE) participation requirement for the project is 18%. Proposers may use Disadvantaged Business Enterprises (DBE) and ESBE to meet the goal. Further information is provided in the RFP document.

Proposals are being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.2, et seq., and as such, Consultants are exempt from the limitations on making political contributions under that law. Further, for that reason, as well as because of a language in the New Jersey's Annual Appropriations Act, refusal to disclose campaign contributions otherwise required by N.J.S.A. 19:44A-20.2 et seq. and 19:44A-20.25 et seq., will not adversely affect your consideration for award.

Consultants will be required to comply with requirements of *N.J.S.A. 10:2-1* (Anti-Discrimination in Employment), *N.J.S.A. 10:5-31 et seq.* and *N.J.A.C.17:27 et seq.* (Equal Employment Opportunity), 42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act), *N.J.S.A. 52:32-44 et seq.* (New Jersey Business Registration).

The right is reserved to reject any or all proposals if it is deemed to be in the best interest of the County of Monmouth.

THOMAS A. ARNONE, Director
TAMARA BROWN, Clerk of the Board
HELEN P. FIORE, Director of Purchasing